

By: Chairman Superannuation Fund Committee
Corporate Director of Finance

To: Superannuation Fund Committee – 8 February 2019

Subject: **Fund Employer Matters**

Classification: Unrestricted

Summary: To report on an application to join the Superannuation Fund and a number of admission matters.

FOR DECISION

INTRODUCTION.

1. This report sets out information on an application from an organisation to become an admitted body within the Superannuation Fund. It also advises of three admission agreements that need updating. The Committee's approval is sought to enter into these agreements.
2. The Committee is advised that the minutes are to be signed at the end of today's meeting to facilitate completion on the desired dates.

PT COMMERCIAL LTD t/a Ecocleen

3. Sunny Bank Primary School in Sittingbourne, is awarding a one year contract with possible annual extensions for cleaning services although the effective date is not yet known. This involves the transfer of approximately 3 employees from Sunny Bank Primary School to PT Commercial Ltd t/a Ecocleen.
4. To ensure the continuity of pension arrangements for these employees, PT Commercial Ltd t/a Ecocleen has made an application for admission to the Superannuation Fund.
5. The admission application has been made under Schedule 2 Part 3 1(d) (i) of the Local Government Pension Scheme Regulations 2013, as amended, and under this regulation the admitted body is required to provide a form of bond or indemnity.
6. The Fund Actuary has assessed the employer contribution rate at 18.8% and the bond for the first year at £5,000.
7. The completed questionnaire and supporting documents provided by PT Commercial Ltd t/a Ecocleen have been examined by Officers to ensure compliance with the LGPS Regulations, and Invicta Law has given a favourable opinion.

SOUTHERN & SOUTH EAST ENGLAND TOURIST BOARD t/a Tourism South East

8. Southern & South East England Tourist Board t/a Tourism South East is a transferee admission body that joined the Fund on 1 April 2003. They now only have one active LGPS member and are seeking to avoid becoming an exiting employer when this member leaves.
9. In December 2018 Southern & South East England Tourist Board t/a Tourism South East gave written notice to amend the terms of their admission agreement so that any designated employee may join the scheme.
10. It is proposed we enter into an updated admission agreement to reflect this change.

BIRKIN CLEANING SERVICES LIMITED

11. Birkin Cleaning Services Limited is a transferee admission body that joined the Fund on 2 November 2015 following a transfer of staff to them from Dartford Grammar School for Girls.
12. As their initial three year contract has been extended to November 2019 it is proposed we enter into an updated agreement with them.

CAPITA MANAGED IT SOLUTIONS LIMITED (ST GEORGES BOADSTAIRS)

13. Capita Managed IT Solutions is a transferee admission body that joined the Fund on 20 December 2012 following a transfer of staff to them from St Georges School.
14. As their contract has been extended for a further five years from February 2019 it is proposed we enter into an updated agreement with them.

RECOMMENDATION

15. Members are asked to agree:
 - (a) the admission to the Kent County Council Superannuation Fund of PT Commercial Ltd t/a Ecocleen;
 - (b) that an amended admission agreement is entered into with Southern & South East England Tourist Board t/a Tourism South East;
 - (c) that an amended admission agreement is entered into with Birkin Cleaning Services Limited;

- (d) that an amended admission agreement is entered into with CAPITA IT Managed Solutions;
- (e) that the Chairman may sign the minutes relating to recommendations (a) to (d) at the end of today's meeting; and
- (f) that once legal agreements have been prepared for these matters the Kent County Council seal can be affixed to the legal documents.

Steven Tagg
Treasury and Investments
03000 416747